



## CHARTER TRUSTEES OF EAST RETFORD

**Draft Minutes of the Charter Trustees of East Retford Meeting held at Retford Town Hall, 10.00 on Saturdays 15<sup>th</sup> April 2023. Mayor Cllr Susan Shaw chaired the meeting.**

1. Apologies were received from Cllrs Plevin and Quigley
2. There were no declarations of interest.
3. Mr Brand thanked Trustees for their contribution of funding for Coronation Celebrations (around 50%). Mayor stated that it was an appropriate use of Trustees Funding and thanked the RBF team. Mayor will attend along with Chair of Council.

The RTC Planning Group shared the revised approved version of the Plan, which were distributed. Details of the plan can be found on the RBF website. Thanks were once again extended to Mr Brand and his team and to the Civic Society for their involvement. Extensive discussions took place around the proposals.

The impact of the STE Project was also included.

4. The issues surrounding Market Management in Retford were discussed. Item to be brought forward to future meetings.
5. Minutes from previous meeting were tabled, approved and signed.
6. Matters Arising and Actions were all addressed. Issues carried forward:
  - A) Work is planned on posts for replacement town signs; new quotes to be sought.
  - B) A day to be set aside in 2023-24 for long-term planning and risk assessment issues.
  - C) Money is allocated for the QEII Portrait. Mr Turner to approach local artists.
7. End of Year Accounts tabled, approved and signed.
8. Annual Review of Effective Controls tabled and approved.
9. Proposals for recipients of special awards were: Rick Brand; Eddie Matthews; and Estelle Spiers.
10. Mayor reported on: renewing and purchasing of ceremonial ribbons; details for Mayor's Service.
11. Mayor reported on events attended – to be publicised via Retford Life Article.
12. No additional correspondence noted.
13. Meeting Dates Noted.

Meeting closed by Chair at 11.30.