



## **EAST RETFORD CHARTER TRUSTEES**

**Chair: Mayor Cllr Harriet Digby**

**Minutes of the meeting of the Charter Trustees held on 26<sup>th</sup> May 2026  
In the Ballroom, Retford Town Hall**

### **Trustee members present.**

Cllr Harriet Digby (Chair for start of meeting), Cllr Malachi Carroll – Deputy Mayor (Vice Chair), Cllr Jonathan Slater, Cllr David Naylor and Cllr Sue Shaw.

### **Derek Turner Lord High Steward**

### **Apologies received from Trustees**

Cllr Graham Oxby, Cllr John Manners, Cllr David Challinor and Cllr Carolyn Troop.

### **Officers present**

Rob Morrison Clerk and RFO and Kane Marsh Mayor's attendant.

**26/001 Declarations of interest:** There were no declarations of interest.

**26/002** The minutes of the meeting held on the 26<sup>th</sup> March 2026 were agreed as an accurate record.

**26/003** The Clerks report was accepted and the following recommendations contained within the report were all approved: a) Income and expenditure statement for 2025-26, b) Year end accounts for year 2025-26, c) Annual statement of control, d) Annual Governance and Accountability return approved by our Internal Auditors e) Cllr Malachi Carroll authorised as a signatory to the Trustees' bank accounts.

### **26/004 Election of Mayor for 2026-27 Civic Year**

Cllr Malachi Carroll was proposed by Cllr David Naylor and seconded by Cllr Sue Shaw. There being no other candidates Cllr Malachi Carroll was elected and installed as Mayor and read the appropriate oath of office and gave an acceptance speech.

### **26/005 Election of Deputy Mayor 2026-27 Civic Year**

Cllr Sue Shaw was proposed by Cllr Jonathan Slater and seconded by Cllr Harriet Digby. There being no other candidates Cllr Sue Shaw was elected and installed as Deputy Mayor and read the appropriate oath of office.

### **26/006 Vote of thanks for retiring Mayor.**

A vote of thanks was proposed by the Mayor Cllr Malachi Carroll and seconded by Deputy Mayor Cllr Sue Shaw. Both Trustees paid tribute to the hard work and dedication Cllr Harriet Digby had displayed in the office of Mayor. Cllr Digby paid tribute to all her colleagues and thanked them for their support and then made a presentation to her Consort.

### **26/007 Appointment of Mayor's Chaplain**

Father John Nwadike was confirmed as the Mayor's Chaplain for 2026-27.

### **26/008 Presentation of Commendations.**

Commendation awards were made by the retiring Mayor Cllr Harriet Digby to the Executive staff of the Retford Business Forum and Michael and Elizabeth Szarelis for their work on remembrance projects.

The Deputy Mayor Cllr Sue Shaw made a presentation to Richard Strickson to recognise his long-standing involvement in organising Retford Charter Day.

**There being no further business, the meeting closed at 1230pm and the Mayor, Cllr Malachi Carroll invited everyone to a buffet to celebrate his appointment as Mayor.**

**Rob Morrison**

**Clerk and RFO to the East Retford Trustees.**

**May 2026**